

**THIS IS NOT THE OFFICIAL APPLICATION. APPLICATION MUST BE SUBMITTED
ONLINE.
TO SUBMIT AN APPLICATION VISIT <http://artsfairfax.submittable.com/submit>**

Capital One Hall Community Arts Partnership Request - Season VII

Applicant Information

Organization Name *

Mailing Address *

Please note that this is the address that will be used for all application related correspondence.

Country*

Address*

Address Line 2

City*

State*

Zip Code*

Is this mailing address the same as your street address? If not, please complete the following fields for your physical location. *

Refer to VA State remittance form 102 physical address.

What is the Magisterial District for your address of record (physical location)?

Please refer to physical address in VA State Remittance Form 102 and verify at

<https://www.fairfaxcounty.gov/myneighborhood/>

Organization Phone Number*

Website*

Contact Name*

First Name

Last Name

Contact Title*

Contact Email*

Contact Phone Number*

Chief Administrator Name*

First Name

Last Name

Chief Administrator Title*

Chief Administrator Email*

Chief Administrator Phone Number*

Chairman, Board of Directors Name*

First Name

Last Name

Chairman's Email*

Chairman's Phone Number*

Which category best describes your organization? *

- Fairfax County 501(c)(3) Arts Organization
- Fairfax County Government Agency Arts-Related Program
- Fairfax County Public Schools Arts-Related Program

Upload Required Eligibility Documents for verification

Non-profit arts organizations are required to upload the following:

1. IRS Determination Letter required for 501(c)(3) organizations
2. Most recent IRS Form 990 (without schedules) required for 501(c)(3) organizations
3. Virginia Form 102 annual remittance form for non-profit organizations required for 501(c)(3) organizations.

IRS Determination Letter*

Most recent IRS Form 990*

Virginia Form 102*

Which best describes the address listed as the physical street address for your organization? *

- This is an address for a space that our organization rents or owns.
- This is the home address of a Board or organization member.

Which category best describes the primary activity of your organization?

- Arts Education
- Dance
- Film
- Instrumental Music
- Literature
- Multidisciplinary/Arts Services
- Theatre
- Visual Arts
- Vocal Music/Opera

How did you hear about this opportunity? *

- ArtsFairfax website
- ArtsFairfax newsletter
- ArtsFairfax social media
- Fairfax County website
- Capital One Hall website
- Other

Describe the applicant organization's mission and community impact. *

If you are applying for a division or separate program of a larger organization, describe that organization's mission as well as the mission of the division/program and explain the relationship to the larger organization.

Describe your recent performance history. *

Include venues, attendance, and programs.

Which describes your organization's request for Season VI? *

- Single Performance - includes requests for only one date
- Consecutive Dates - includes requests to present the same performance over multiple consecutive dates OR requests that include a day for rehearsal followed by an additional day for performance
- Multiple Performances - includes requests to perform at least twice at Capital One Hall, with unique content, over nonconsecutive days. (Subject to availability)

For your performance, please describe the proposed programming for each space requested.

Include expected audience, estimated number of participating artists, and indicate first, second, and third choice dates.

Space(s) requested*

- Main Hall
- The Vault Black Box
- Classroom(s)

First, Second, Third Choice Dates

Describe the proposed programming in the theater(s) for your 1st choice date

Please include date, theatre (Main/Vault), performance/rehearsal, program description, and technical requests. Examples:

- 11/12/27, Main Hall, performance, Contemporary Dance Recital with sets and Marley flooring
- 11/12/27, Vault, rehearsal, area for dancers to warm up and prepare for performance with Marley flooring and ability to play tracks

The applicant organization must be the primary presenter/producer/promoter of the proposed program.

- Identify guest artists and collaborating organizations and clearly define their role(s).
- The program must feature an arts performance in either the Main Hall or the Vault.

If you are a returning partner, how will this program differ from previous Season(s)?

Describe the proposed programming in the theater(s) for your second choice date

Describe the proposed programming in the theater(s) for your third choice date

Estimated number of participating artists

Expected audience for event *

If you have previously hosted this event, please estimate based upon previous attendance.

If you are requesting consecutive dates, multiple performances, or multiple spaces for the same event, please specify expected audience for each space.

How do you plan to market and advertise the program(s) to meet the expected attendance goal?*

Applicant acknowledges that use of space at Capital One Hall through the Community Arts Partnership requires the production of an arts-related performance or demonstration in either the Main Theater or the Vault with a paid ticket. The applicant intends the event proposed within this applicant will meet those requirements. Full requirements for space usage are detailed within the Use License Agreement.

Signatures

Contact Name*

First Name

Last Name

Contact Title*

Board Chair or Chief Administrator Name*

First Name

Last Name

Board Chair or Chief Administrator Title*

Date of Submission*

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