



Organizational Eligibility

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Small Organizations

All applicants must meet the following criteria to apply to the Operating Support Grant for Small Organizations. Staff reviews all grant applications for eligibility prior to the review process.

An organization is eligible to apply to the Operating Support Grant for Small Organizations if:

1. It has as a core mission the creation, exhibition, presentation, production, or performance of and/or education in an arts discipline, and it operates as a stand-alone nonprofit 501(c)(3) organization with current or pending status.
2. It has regular activity in a minimum of four different months in the year or 120 days of the year.
3. It presents at least 51% of public arts activities within the geographical boundaries of Fairfax County, the City of Fairfax, or the City of Falls Church.
4. The organization must have an address of record within the geographical boundaries of Fairfax County, the City of Fairfax, or the City of Falls Church and satisfy ONE of the following three criteria for at least one year:
 - a) Meet, rehearse, exhibit, and operate within the geographical boundary of Fairfax County, the City of Fairfax, or the City of Falls Church.
 - b) Have 51% of board of directors' members work or reside in Fairfax County, the City of Fairfax, or the City of Falls Church.
 - c) Verify that 51% of attendees at performances, exhibits, events, and activities reside in Fairfax County, the City of Fairfax, or the City of Falls Church evidenced through acceptable statistical data including but not limited to ticket analysis, subscription data, box office surveys, and audience surveys.
5. Additional eligibility requirements
 - a) An organization must be in compliance with all local, state, and federal laws.
 - b) An organization must either hold 501(c)(3) status in its own right or have a fiscal sponsor that holds 501(c)(3) status apply on its behalf. The fiscal sponsor must manage all grant funds and ensure compliance with



the terms of the grant if an award is made.

- c) An organization must have independently prepared financial statements such as an audit or a treasurer's report (audit required for organizations with expenses of \$750,000 and above).
- d) The applicant must have submitted all required final reports for any grants received from ArtsFairfax during the previous fiscal year.
- e) The applicant must maintain an Arts Directory profile and list activities on the events calendar on the ArtsFairfax website.
- f) The applicant must have expenses over \$5,000 and under \$100,000 from the most recently completed fiscal year. (Organizations with budgets over \$100,000 have unique guidelines and apply using a different form.)

The following are not eligible organizations:

- a) Arts divisions, and organizations with an arts program within a larger nonprofit 501(c)(3) organization, are not eligible for Operating Support and can apply only for Project Support and Ticket Subsidy grants.
- b) Organizations that receive line-item funding from Fairfax County or the State of Virginia.
- c) Departments of George Mason University, and non-profit organizations and foundations that support county agencies are not eligible for ArtsFairfax grants.

Medium/Large Organizations

All applicants must meet the following criteria to apply to the Operating Support Grant Program for midsize-large organizations. Staff reviews all grant applications for eligibility prior to the review process.

An organization is eligible to apply to the Operating Support Grant Program for midsize-large organizations if:

1. It has as a core mission the creation, exhibition, presentation, production, or performance of and/or education in an arts discipline, and it operates as a stand-alone nonprofit 501(c)(3) organization with current or pending status.
2. It has regular activity in a minimum of four different months in the year or 120 days of the year.
3. It presents at least 51% of public arts activities within the geographical boundaries of Fairfax County, the City of Fairfax, or the City of Falls Church.



4. The organization must have an address of record within the geographical boundaries of Fairfax County, the City of Fairfax, or the City of Falls Church and satisfy ONE of the following three criteria for at least one year:
 - a) Meet, rehearse, exhibit, and operate within the geographical boundary of Fairfax County, the City of Fairfax, or the City of Falls Church.
 - b) Have 51% of board of directors' members work or reside in Fairfax County, the City of Fairfax, or the City of Falls Church.
 - c) Verify that 51% of attendees at performances, exhibits, events, and activities reside in Fairfax County, the City of Fairfax, or the City of Falls Church evidenced through acceptable statistical data including but not limited to ticket analysis, subscription data, box office surveys, and audience surveys.
5. Additional eligibility requirements:
 - a) An organization must be in compliance with all local, state, and federal laws.
 - b) An organization must either hold 501(c)(3) status in its own right or have a fiscal sponsor that holds 501(c)(3) status apply on its behalf. The fiscal sponsor must manage all grant funds and ensure compliance with the terms of the grant if an award is made.
 - c) An organization must have independently prepared financial statements such as an audit or a treasurer's report (audit required for organizations with expenses of \$750,000 and above).
 - d) The applicant must have submitted all required final reports for any grants received from ArtsFairfax during the previous fiscal year.
 - e) The applicant must maintain an Arts Directory profile and list activities on the Events Calendar on the ArtsFairfax website.
 - f) The applicant must have expenses from the most recently completed fiscal year that exceed \$100,000. (Organizations with budgets from \$5,000 to \$100,000 have unique guidelines and apply using a different form.)

The following are not eligible organizations:

- a) Arts divisions, and organizations with an arts program within a larger nonprofit 501(c)(3) organization, are not eligible for Operating Support and can apply only for Project Support and Ticket Subsidy grants.
- b) Organizations that receive line-item funding from Fairfax County or the State of Virginia.
- c) Departments of George Mason University, and nonprofit organizations and foundations that support county agencies are not eligible for ArtsFairfax grants.