**COMMUNITY ARTS PARTNER EXPENSE FEE**

**Main Theater Rent - $1,950**

Included under Rent:

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| --- | --- |
| * Police – (1) if required.
* EMT – (1) if required.
* Event Security
* Security /Bag Checkers: 4 people for 4 hours each
* Ushers /Ticket Takers: 6 people for 4 hours each
 | * In House Sound & Lights
* Box Office – 2 people for 4 hours each
* Production Manager – 1 person for 6 hours
* Event House Keeping: 1 person for 6 hours
* Post Show Cleaning: up to $750
 |

**The Vault Rent - $500**

Included under Rent:

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| --- | --- |
| * Police – (1) if required.
* EMT – (1) if required.
* Event Security
* Ushers /Ticket Takers: 4 people for 3 hours each
 | * In House Sound & Lights
* Box Office – 1 person for 4 hours
* Production / Event Cleaning – 1 pp for 6 hours
* Post Show Cleaning: up to $350
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**Classrooms - $100 full day; $50 half day slot – 6:00am to Noon or Noon to 6pm. Variant of day slot is full day rate.**

Included under Rent:

|  |  |
| --- | --- |
| * Production / Event Cleaning – 1 pp for 4 hours
* Post Show Cleaning: up to $100
 |  |

**Staffing Rates**

|  |  |
| --- | --- |
| * Ushers / Ticket Takers- $18 hr per person
* Box Office - $15 per hour per person
* Security/Bag Checkers - $28 per hour per person
* Production Manager - $20 per hour
* Marley Installation Fee: $500
 | * Production Manager – $20 per hour
* Event Cleaning (Main) - $15 per hour per person
* Event Cleaning - $15 per hour per person
* Post Show Cleaning: up to $100
* Grand Piano Tuning: $350
* Upright Piano Tuning: $250
 |

**Parking**

All non-overnight guests shall receive a discounted self-parking rate of $15.00 per car. Should you wish to pursue a valet parking option, advanced notice is required and a different rate per car would apply.

**Complementary Ticket Events**

Capital One Hall will be using Account Manager, a Ticketmaster tool, to enable guests to reserve seats to Complementary shows. This process improves attendance (ticket redemption rates) and ensures a hassle-free ticketing experience. The cost per patron is $3.