

## **SUMMARY OF CHARGES FOR PUBLIC FACILITY USERS OF CAPITAL ONE HALL<sup>1</sup>**

Expense Fee. The 2021-22 Season Expense Fee for each Capital One Hall venue is:

- Main Hall - \$1,950 per day
- Black Box - \$500 per day
- Classrooms - \$100 per Classroom per day (or \$50 per Classroom per half day of use)

The Expense Fee for each venue is inclusive of services for police/EMT (to the extent these services are required by applicable law); event security; usage of the In-House Equipment applicable to such venue and labor for operation of In-House Equipment for sound and lighting in the Main Hall and Black Box; front-of-the-house, security, general production and set-up operations and housekeeping /clean-up labor for base use of such services; housekeeping fee; technical direction for the Main Hall and production management for the Black Box; event sales and marketing support; and box office support.

Reimbursable Expenses. Additionally, each Public Facility User is responsible for all direct costs incurred in connection its Event to the extent that the costs for such services are not included in the Expense Fee. Generally, Reimbursable Expenses are costs that vary with the demands for a specific Event and, as such, Fairfax County and Capital One determined that it is incumbent on the applicable Public Facility User to pay these expenses in order to keep costs low for all Public Facility Users. Accordingly, Reimbursable Expenses will be calculated on an Event-by-Event basis and estimates of the Reimbursable Expenses will be communicated to the applicable user prior to booking.

The Reimbursable Expenses include, but are not limited to: artist/talent related costs; stagehand labor; rental of equipment other than the In-House Equipment and labor costs for the installation, operation and removal of equipment other than In-House Equipment; front-of-the-house, security, general production and set-up operations and housekeeping /clean-up labor not included in the base labor included in the Expense Fee; and base rates for food, beverage and catering. Capital One agreed that there will be no mark-up on the Reimbursable Expenses (*i.e.*, no service fees or convenience fees) for Public Facility Users. The charges for Reimbursable Expenses may escalate from time-to-time; provided that changes to the hourly charges for labor may only be increased with at least one (1) year's prior written notice to Fairfax County.

Ticketing Fees and Facility Fee. Capital One Hall agreed to waive its ticketing fee (but not any third-party ticketing company's fee) and the facility fee for Public Facility User Events.

Expense Fee Increases. The Expense Fees may be increased on or after March 1, 2023. Fairfax County will be given at least one (1) year's prior notice of any increase. The Expense Fees may not be increased more often than three (3) years from the last increase (*e.g.*, if the Expense Fees are increased on March 1, 2023, the next increase must occur on or after March 1, 2026). No increase to the Expense Fees will apply to Events for which Use License Agreements were already fully executed.

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<sup>1</sup> The Expense Fees described in this Summary are only available to eligible users booking the Capital One Hall as Public Facility Users through the application process conducted by Fairfax County in conjunction with ARTS Fairfax. All other users will be reasonable for paying the rates instituted by the Capital One Hall from time-to-time.